



# Board Meeting Minutes

## June 20, 2024

**Present:** Roger Amborn, Susan Halvorson, Cindy Hnatek, Carol Holm, Mary Jackson, Rick Liljegren, Cindy Richey, Julia Rulla

**Absent:** Heather During, Eric Kaiser, Skip Van Kessel, Al Makynen

- May 2024 minutes approved; motion by Carol, second by Susan, and approval from all members.
- Treasurer report (AI)
  - YTD expenses are \$6,070.28 and income is \$10,300, for net income of \$4,229.72. Further donations of \$1,300 from WLSSD and \$500 from Sinceri are expected. Roger commented that it is positive to cover costs but we still need dollars to account for reserves/depreciation.
  - The current cash balance is \$12,595.67 in the checking account, plus \$5 in savings. In addition, there is a \$5,000 CD plus accrued interest.
  - Roger has about 6 follow-up sponsorship letters to mail out, once any checks in the P.O. Box have been deposited.
  - Motion by Susan to accept the treasurer report, second by Carol, and approval from all members.
- Boat (Roger):
  - The director's chair has been removed from the boat, due to it being unstable and potentially a trip hazard when the pontoon is underway.
  - Roger plans to purchase a gas can for the kicker motor; he estimates the cost at about \$50.
  - He underscored that in 1-3 years the 6 trailer tires will need to be replaced at a total cost of about \$1,000 and the pontoon roof, which has been leaking, will also need to be replaced at a cost of about \$3,000. These expected future expenditures underscore the need for ongoing fundraising.
- Volunteers:
  - Rick will contact the volunteers who did not attend training and let them know Eric will hold a session at noon on July 11. The training to date has gone well and kudos went to Eric for the process.
  - Rick will communicate with volunteers who require invitations in order to access SignUpGenius to sign up for trips; Julia will send him screen shot instructions.
- 2024 season:
  - Susan reported that 75 trips have been scheduled to date, with 4 cancelled due to weather. It had been determined that openings 10 days out or less were not to be made available, so there were 7 June trips that were not filled, largely due to concerns about it being too cold for residents. July had 9 remaining open trips, with 5 being 10 a.m. trips and 4 on Fridays at 1 p.m. for weather cancellations. August has 9 10 a.m. trips open and 4 on Fridays at 1 p.m. for weather cancellations. Donors will be offered more trips if it appears there will be unfilled trips.
- Summer volunteer and sponsor recognition event:

- Roger will reach out to Jeff Foster regarding a mid-August on-the-water event on the Sundew.
- It was decided that each sponsor could have 2 attendees.
- Susan and Mary agreed to draft a letter of invitation.
- There were concerns that we would be using sponsor dollars to pay for a meal on the Sundew, and it was determined that payment from DECC volunteering would be one source to fund food for the event. Beverages will be BYOB since the Sundew does not have a liquor license.
- Marketing:
  - Following Eric's and Skip's appearance on WDIO's The Lift, the program indicated it would like to go out on the pontoon for additional coverage. Eric and Susan will coordinate for a July facility trip with a maximum of 10 guests.
  - Cindy H. said that Duluth Heights Lodge/Sinceri would be willing to print SLRE materials.
  - Roger provided a new Duluth Sign contact – Dan Holm – for printing new logos for the boat; signage is needed for Pillars, Essentia, Irving Community Club, Beehive and Bayshore.
- Board membership:
  - Heather During, a recent new board member from Beehive, is resigning from the board due to her work schedule, which has prevented her from attending monthly board meetings. Rick will thank her and let her know we understand her work situation.
  - Kathy Anderson, a former board member who is now working part-time at Beehive, is to be asked if she would re-join the board.
  - A brief discussion was held on the following bylaw provision that is part of Section 9: *A board member shall be terminated from the board due to excess absences. (More than two unexcused absences from board meetings in a year.)* Since absences by active board members have been excused, it was determined that this is not an issue and was tabled.
- Misc:
  - The current inventory of logo apparel should be adequate for this season; a larger order of each item will likely be placed prior to next season.
  - Roger will provide a PDF of the trip narrative to volunteers who have requested it.
  - Roger asked that a box of cookies be provided to Your Boat Company staff, in thanks for their assistance with the bridge operation.
  - Students from Harbor International School helped clean the pontoon and were thanked with a harbor ride.

**Next Meeting: Thursday, July 18, 2024 – 5 p.m. Central Daylight Time – Edgewood Emerald Room or pontoon (TBD)**

**2024 meetings**

July 18, 2024  
 August 15, 2024  
 September 19, 2024

October 17, 2024  
 November 21, 2024 (tentative)  
 December 19, 2024 (tentative)

Submitted by Mary Jackson, Secretary