

**St. Louis River Experience Board Meeting Minutes**  
**March 18, 2019**

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**Meeting called to order at 4:40pm at Chris Jensen Conference Room by President Julia Rulla.**

**Attendees: Julia Rulla, Bob Bennett, Nancy Saari, Bob Vavrosky, Scott Lyons, Roger Amborn, Eric Kaiser, Dick Florey, Mark Evans and Kathy Anderson.**

**Absent: Ron McKinnon and Blaine Gamst**

**The minutes from the meeting held on February 18, 2019 approved.**

**FINANCIAL REPORT: Ron McKinnon has officially transferred all financial records and responsibilities to Mark Evans. \$6200 deposited from paid sponsorships: Primrose, BHC, Harbor Pointe, WLSSD and Pines III. Current balance \$32,900.**

**PIER B & MARINA UPDATE: Scott met with staff at Pier B and they are "on board" for our 2019 season. No decision has been made about the amount SLR will be reimbursed from Spirit Lake Marina.**

**Scott suggested a 4<sup>th</sup> volunteer crew member for each trip. The board decided unanimously to add a volunteer who would stay on the dock and assist with launches and landings. Scott will suggest to Mike Polzin the 4th volunteer would also be responsible to open and close the bridge for SLR transports. Scott will also discuss the concern about the curved piece of aluminum at the base of the ramp volunteers use to escort riders to the pontoon. This area is a potential safety issue especially when wheelchairs are used. Board members also voiced concern about liability if there is an accident on the ramp and or dock area. Scott will follow up with SLR insurance carrier and with the staff at Pier B in regard to responsibility in the event of an accident. Julia will create an Incident Form for crew to complete if there is an accident and add it to the current training forms.**

**SPONSORSHIP RENEWAL: Julia has received commitment from the following sponsors as well as the above listed sponsors who have already paid. BeeHive, Ecumen Lakeshore, and Chris Jensen will**

*sponsor this season. Julia is waiting to hear from current sponsors Keystone Bluffs, St Luke's, Caywood Oil and Irving Community Club about their plans to continue sponsorship.*

*ACTIVITY DIRECTORS: Julia, Scott and Bob attended the Activity Directors meeting and reviewed all the pertinent trip information to them. Julia has signatures from nine of the Activity Directors and she and Nancy will visit the remaining facilities prior to the season opening.*

*VOLUNTEER LIST: The volunteer list has been updated and was reviewed at the meeting. Julia has received 25 RSVP's from the web site and has distributed pamphlets at her presentations at BHC and St. Lawrence OK Club. It was decided that each board member bring two new potential volunteers to the meeting on April 17<sup>th</sup>. There was special emphasis on getting more Captains!*

*PONTOON: Roger states the pontoon needs to be removed from storage on April 20 or 21<sup>st</sup>. The pontoon will need cleaning and Julia plans to follow up with Brian Scott at Harbor City International School to see if they are still willing to do the cleaning.*

*T-SHIRTS: A decision was made to do a color update called "safety green". T-shirts will be ordered from Advantage Emblem in assorted sizes.*

*PONTOON CAPTAINS: It was suggested the captains meet on a regular basis throughout the season and discuss equipment issues, problems and fill vacant trips as needed. Roger will be the 'Executive Captain' and be responsible to set up and preside over these meetings.*

*SAFETY OFFICER: Scott will be 'Safety officer' as well as his position as Vice President. All Incident Reports should be directed to him for follow up.*

*OLD BUSINESS:*

- Keychains were distributed to all board members.*
- Dick has checked into thermal blankets and there is a possibility there are some left from the 2018 marathon. If not he will check*

*on ordering some as he believes they would cost between \$2 and \$4 each.*

- *Season kick off and picnic will be discussed further at the April meeting.*
- *'The Festival of the Sail' will have limited trips. Sponsors will have priority to sign up for these trips and some trips will be added to the current schedule.*
- *SLR will provide pizza and water or soda drinks at the Round Up on April 17<sup>th</sup>.*

*Meeting adjourned at 6:00pm. Next meeting scheduled for Thursday, April 18<sup>th</sup> at Chris Jensen Conference room.*