



## Board Meeting Minutes May 18, 2023

**Present:** Roger Amborn, Susan Halvorson, Cindy Hnatek, Mary Jackson, Skip Van Kessel, Rick Liljegren, Al Makynen, Cindy Richey, Julia Rulla

**Absent:** Eric Kaiser

- April 2023 minutes approved; motion by Susan, second by Skip and approval from all members.
- Treasurer report (Al)
  - Cash balance is \$20,652.09; YTD sponsorships and contributions are \$9,770; YTD expenses are \$4,551.38.
  - Based on the projected 2023 expenses of \$13,700, additional sponsorships of about \$5,000 are needed to balance the budget for the year.
  - Julia to send letter to Pier B, thanking them for their donation of dock space for the 2023 season.
- Sponsorships for 2023:
  - \$500 coming from Duluth Heights (Sinceri/Primose – second half of \$1,000 commitment); \$500 coming from Bayshore.
- 2023 season:
  - Susan reported 65 trips scheduled to date, out of approximately 90 slots on the schedule; she said about 10% of the trips are with new organizations.
  - The board reviewed the existing confirmation form and Susan will make suggested changes; confirmation forms will be sent out the Monday prior to the week of each trip; Julia and Susan to review the confirmation process.
- Pontoon (Roger):
  - Docks were installed at Pier B, with help from several SLRE volunteers.
  - Boat to be launched next Wednesday evening (5/24) or Thursday (5/25).
  - Boat needs: replace old fire extinguisher vs. recharging it; flare gun has expired and will be replaced by an SOS light that never expires; the old marine radio needs to be disposed; receipt of \$447 for new radio (along with \$72 receipt for SOS light) to be given to Al for his reporting to the Rotary; bumpers will need to be replaced by next spring at the latest.
  - New logos to be placed on boat: Jeff's Marine, Miner's and Superior Water Light and Power; Benedictine logo is damaged so will need to be replaced.
- Volunteers:
  - Volunteer roundup a success: attendance high, food great, nice venue; 18 new

volunteers and 26 existing, including board members, attended; there are an additional 10 new volunteers who did not attend the roundup; the volunteer list now totals approximately 72 people.

- Eric asked that a reminder re: volunteer training signup be sent this week; 37 volunteers have signed up to date.
- Board commented that checklists Eric prepared will be very helpful. Roger recommended 2 items be added to the captain check list: captains should honk the horn coming and going through the slip bridge due to increased kayak and stand up paddle board traffic, and that the kicker motor be lowered half way; the list also to clarify that trips must be cancelled if wind speeds are above 20 miles per hour. A suggested addition to the volunteer checklists is that individuals should stay home if they are not feeling well; there will be no reference to Covid vaccines on the volunteer checklists.
- SignUpGenius to immediately be opened for prior volunteers to sign up for June and July trips; after training, it will be opened for new volunteers that have attended training.
- Misc.:
  - Additional t-shirts were ordered; Julia to let Roger know when they can be picked up.
  - Roger shared a mockup of logos for hats to be ordered through Advantage (Nathan Bentley's company) using their \$250 in-kind sponsorship as partial payment; he will order 85, and estimates that the per hat cost will be \$13-\$14.
  - Rick recommended that a portion of the dollars in the checking account be invested in a CD to help build savings; motion made by Rick and seconded by Mary, with all approving, to first check with Harbor Pointe Credit Union re: a 1-year CD and to pursue at another financial institution if Harbor Pointe does not offer or has low rates; Al will pursue.
  - Board reaffirmed that for major events at Bayfront Park, volunteers can sit on the boat, which will remain at the dock; they can bring food and beverages.
  - Due to schedule conflicts, the June meeting will move from June 15 to June 22.

**Next Meeting: Thursday, June 22, 2023 – 5 p.m. Central Daylight Savings Time – pontoon or another location TBD (not Edgewood due to date change)**

### **Remaining 2023 meetings**

July 20, 2023	October 19, 2023
August 17, 2023	November 16, 2023 (tentative)
September 21, 2023	December 21, 2023 (tentative)

Submitted by Mary Jackson, Secretary